



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Workplace Safety Committee Meeting Agenda
July 22, 2014

New Business:

1.) On Campus Driving

- What is our criteria to allow vehicles to be on campus?

Ongoing Reviews:

2.) Employee injuries for May/June/July 2014

- Trends

3.) Safety Inspections

- Inspection requests to begin **before 3rd quarter 2014**
 - To set up on monthly distribution list
 - To determine who will be responsible for which areas (Deans/Admin/Facilities)
 - Inspect 2X/yr—1 time by department and 1 time by Operations Supervisors
 - First e-mail will have intro by Tim C.

4.) HazMat

- Hazardous waste pickups and handling
 - Next pickup targeted for June 2014—money available for last pick up of the year
 - Hazardous Materials inspection expected near end of May/early June

5.) Monthly Safety Email

- Topic for Monthly Online Safety Training
 - June—Heat Illness
 - July—Job Hazards/Good Housekeeping/Fire Protection
 - August—Basic First Aid/Accident Response
- Training Results
 - Results as requested

Updates and Unfinished Business:

6.) SDS Online

- Responsible Person: Anne
- Action:
- Discussion:
 - Inventory to be input by ASCIP vendor

Human Resources

- Confirmed by vendor
 - Campus to be notified of the availability of MSDS Online after the inventory is complete.
 - Sodexo MSDS have been added to MSDS online
 - (Vendor) 700 entries completed
 - 400 left to be input
 - Input continuing
 - Email to be sent to all employees.
- Open/Closed: OPEN

7.) Vehicles on Campus

- Responsible Person: Tim F./Arleen/Bruce
- Action:
- Discussion:
 - Draft went to Tim and Arleen to take through President's Cabinet/Chancellor's Cabinet/Extended Cabinet/DEC.
 - Signs will be posted at each entrance to inner campus.
 - Drafts to go to Jennifer Danks
- Open/Closed: OPEN

8.) AEDs

- Responsible Person: Ken
- Action:
- Discussion:
 - Four (3 GC, 1 CC) new AEDs will be purchased by the District during the FY 14/15 and added to the service agreement
 - GC to add AED/eyewashes/PFE to same map.
- Open/Closed: OPEN

9.) Emergency Response Training

- Responsible Person: Vic
- Action:
- Discussion:
 - FD and Sherriff's Dept. to attend drill for both campuses on June 19 at CC/I208 & 209
- Open/Closed: OPEN

10.) (9)9-1-1 Dialing

- Responsible Person: Tim C./Jack
- Action:
- Discussion:
 - Emergency phones should go directly to Sherriff's dept. dispatch.
 - Regular classroom phones will continue to be 9/911 calls.
 - Jack to contact Brian Nath for changes.

- Open/Closed: OPEN

11.) ICS Training for Managers/Supervisors

- Responsible Person: Vic/Anne
- Action:
- Discussion:
 - CAPS employees required to complete training.
 - Vic to follow up with Sue to see if this needs to come through HR.
- Open/Closed: OPEN

12.) Rattlesnakes

- Responsible Person: Jack
- Action:
- Discussion:
 - Jack to call Animal Control and provide training during the summer.
 - Jack to follow up with Sue, who is talking to the Chancellor.
- Open/Closed: OPEN

13.) First Aid/CPR/AED

- Responsible Person: Anne/Vic/Tim C.
- Action:
- Discussion:
 - ASCIP provided training for 38 employees on Tuesday June 24 from 1-5pm.
 - Next training will be in December.
- Open/Closed: OPEN

Upcoming Meeting:

JULY 22ND 1-2:30 PM IN DISTRICT OFFICE DACR
AUGUST 26TH 1-2:30 PM IN DISTRICT OFFICE DACR
SEPTEMBER 23RD 1-2:30 PM IN DISTRICT OFFICE DACR
OCTOBER 28TH 1-2:30 PM IN DISTRICT OFFICE DACR